



Aap2020 operative guidelines

in progress – June 05

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0. Guidelines

0.1

Aap guidelines are the basic document for the definition of Aap tools and activities, aimed to support each Aap partner during their operative implementation.

0.2

Aap guidelines will be a work-in-progress tool. The Aap Expert Group will update them step by step, according with the results of our activities. So the final Aap2020's guidelines will be completed only by the end of the project.

0.3

Each part/chapter of the Aap guidelines is related to a specific step of the project, starting from an overall introduction about the institutional environment in which the Aap project is working, e.g. the Adriatic Region. In order to facilitate not only the reading, but above all their use, the chapters are all structured in the same following way:

.1 Introduction	history, basic concepts, aims and functions of each topic and/or tool
.2 How does it work?	detailed description of the targets and the activities foreseen by the project for each topic and/or tool
.3 Your job	partners' tasks for the implementation of the tools, and deliverables to be provided
.4 Final result	communication's tasks for each topic/tool

0.4

To facilitate the reading of Aap guidelines, the written text is limited to a minimum, and generally (when necessary and possible) structured as simple sentences, or slogans. Everyone can study in depth every single content by consulting the **Annexes** (always indicated on the right side of the page), a wide documentation strongly recommended by the Aap Expert Group.

0.5

The Aap guidelines are a multimedial tool, and their paper version (english language at the beginning, other languages asap) are strictly connected with the utilities implemented on our website (SEA web platform, www.aap2020.net). So each part reports (on the right side of the page) how to use the website's utilities for each specific tool or topic of the guidelines. Please take a look on it for a full utilization of the tools and a complete understanding of the project.